
First Meeting

- I. Introduction
- II. Icebreaker
 - A. Sample icebreakers are available at beniceonline.com
- III. What is **be nice.**?
 - A. Timeline
 - i. Meetings
 - ii. **be nice.** Day
 - iii. Lesson plans
 - iv. Follow-up activities
 - v. Follow-up meetings
- IV. Review of Our Bullying/Behavioral Policy
- V. Roles and Responsibilities
 - A. Chair
 - B. Swag Master
 - C. All-School Activities Coordinator
 - D. Community Awareness Coordinator
- VI. First Month Schedule
 - A. Next Committee Meetings
 - B. Staff Meeting
 - C. Parent Education
 - D. **be nice.** Day
- VII. Tasks before next meeting
 - A. Chair
 - i. Get the schedule approved by administration.
 - B. Swag Master
 - i. Collect merchandise order for teachers and staff.
 - C. All-School Activities Coordinator
 - i. Develop a list of monthly activities for the committee to pick from at the next meeting.
 - D. Community Awareness Coordinator
 - i. Draft a letter to local businesses asking for support that will be reviewed at the next meeting.